



Jyoti Ltd.

Water. Power. Progress

Regd. office: Nanubhai Amin Marg, Industrial Area,
P.O. Chemical Industries, Vadodara-390 003. (India)

CIN: L36990GJ1943PLC000363 **E-Mail:** ashish@jyoti.com

Website: <http://www.jyoti.com> **Phone:** +91 63530 70339, **FAX:** +91-0265-2281871

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25th July, 2024,

MR KIRAN DHINGRA
NEEL KAMAL
82 JANPATH MARKET
NEW DELHI
110001

Folio No. : K0002613

Unit: Jyoti Limited

Subject: Updation of KYC details pursuant to SEBI Circular bearing reference no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 and Payment of Dividend only through Electronic Mode upon updation of KYC

We refer to the above circular issued by SEBI that mandates all the Listed Companies to record PAN, Address with PIN Code, Mobile Number, Bank Accounts details, Specimen Signature and Nomination of holders of physical securities. Email ID is optional; however, the security holders are requested to register email id also to avail online services. THIS IS APPLICABLE FOR ALL SECURITY HOLDERS HOLDING SHARES IN PHYSICAL MODE.

The Salient features and requirement of circular are as follows:

- In case of non- updation of PAN or choice of Nomination or contact details or Mobile Number or Bank Account Details or Specimen signature in respect of physical folios, Dividend/interest etc. shall be paid only through electronic mode with effect from April 01, 2024, upon furnishing all the aforesaid details in entirety.
- If Security holder updates the PAN, choice of Nomination, Contact details including Mobile number, Bank Account Details and Specimen signature after April 01, 2024, then the Security holder would receive all the Dividend/interest etc. declared during that period (from April 01, 2024 till date of updation) pertaining to the Securities held after the said updation automatically.

We observe from our records that you have not furnished some of the mandatory documents/ details against your shareholding in the physical folio. In this regard, we would request you to furnish the documents/ details, as mentioned in Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14 to the Registrar & Share Transfer Agent ("RTA") viz. M/s. MCS Share Transfer Agent Limited immediately on receipt of this letter.

The aforesaid forms can be downloaded from the website of the Company or RTA http://www.jyoti.com/investor/common_and_simplified_norms_for_processing_investors_service_request.aspx or www.mcsregistrars.com

You are requested to forward the duly filled-in and signed documents along with the related proofs as mentioned in the respective forms to the following address:

MCS Share Transfer Agent Limited

1st Floor, Neelam Apartment 88, Sampatrao Colony above Chappanbhog Sweet, Alkapuri Vadodara - 390 007 Tel: (0265) 2314757, 2350490, Fax: (0265) 2341639

Alternatively, you may also send the documents through your registered email (if registered in the folio) to mcsldbaroda@gmail.com after applying e-sign # on the forms and proofs.

#Note: E-Sign is an integrated service which facilitates issuing a Digital Signature Certificate and performing signing of requested data by e-Sign user. The holder/claimant may approach any of the empanelled e-Sign Service provider, details of which are available on the website of Controller of Certifying Authorities (CCA), Ministry of Communications and Information Technology (<https://cca.gov.in/>) for the purpose of obtaining an e-sign.

At this juncture, we once again request the shareholders holding shares in physical form for getting their physical shares converted to demat at the earliest.

Kindly ignore this letter if all the above details have been updated.

Thanking you,
Yours faithfully,
For Jyoti Limited
S/d

Suresh Singhal
Vice President (Legal) & Company Secretary

This communication is computer generated and hence does not require signature